Uniwersytet Przyrodniczy w Poznaniu
Poznań is an old and large city in western Poland with more than 1000 years of history. It is situated on the Warta River in the geographical Region of Wielkopolska (Great Poland). The city is half distance between Berlin and Warsaw – on the international route 5. Poznań is the capital of the Wielkopolska voivodeship and a place of residence of many regional institutions of administration, business, culture and entertainment. Poznań is fifth city in Poland regarding the number of inhabitants. Presently its area of 261,3 square kilometers and is home for 600,000 population. Poznań can be called “green city” – about 18% of its area is covered by forests and parks. There are 4 lakes in the city suitable for water sports and recreation. In Poznań there are also Old ZOO and New ZOO, Botanical Garden and something very special – largest in Poland Palm-house (established in 1910). Experience a unique atmosphere and tradition in Poznań!

How to get access to the city?
The city has a modern airport and is linked by road and rail with many other European cities.

Poznań – Ławica Airport

Polish Railway
www.pkp.com.pl

Bus (intercity, international)
www.pks.poznan.pl

Public transport
www.mpk.poznan.pl

**International Relations Office**

International Relations Office is kind of helpdesk for foreign students, who are under exchange programmes in our University. For us, the most important thing is to make sure that foreign students do not have any problems into fitting into new University or different habits and culture. IRO offers such
services as: welcome foreign students and contact with a Polish student (Buddy), help in finding the accommodation, inform about actual activities for students, contact with lecturers.

Address: ul. Wojska Polskiego 28
60-637 Poznań
Tel. / fax: +48 61 8487012
Web site: www.up.poznan.pl/erasmus
Office hours: Monday to Friday, 10.00 a.m. – 1.00 p.m.

ERASMUS team
Institutional Co-ordinator: dr hab. Włodzimierz Nowak, prof.
Address: ul. Wołyńska 32
Tel. +48 61 8487235
e mail: nowakwl@jay.up.poznan.pl

Contact person for incoming students: mgr Joanna Pietrzak
Address: ul. Wojska Polskiego 28
Tel./ fax +48 61 8487012
e mail: joamar@up.poznan.pl

Poznan-Student’s City
After Warsaw and Cracow, Poznań is the third centre in Poland as regards the number of students. The citizens of Poznań have always had great respect for science and knowledge, as evidenced by the establishment of the Lubranski Academy in 1518. Today, Poznań is home to 26 institutions of higher education (including 8 state universities) and 54 research and developmental institutions. The Polish Academy of Science, The Polish Association of the Friends of Science and numerous other local societies and associations contribute significantly to the development of science.

Eight State Universities in Poznań created the Network. For this Network belong:
• Adam Mickiewicz University www.amu.edu.pl
• Poznań University of Technology www.put.poznan.pl
• The Poznań University of Economics www.ae.poznan.pl
• Poznań University of Life Sciences www.up.poznan.pl
• The Eugeniusz Piasecki University School of Physical Education www.awf.poznan.pl
• Poznań University of Medical Sciences www.amp.edu.pl
• The Academy of Fine Arts in Poznań www.asp.poznan.pl
• The Ignacy Jan Paderewski Academy of Music in Poznań www.amuz.edu.pl

Faculties

**Faculty of Agronomy and Bioengineering**
- Agriculture
- Agricultural and forestry engineering
- Ecological power engineering
- Biotechnology
- Environmental protection
- Information technology and agri-engineering

**Faculty of Forestry**
- Forestry

**Faculty of Animal Breeding and Biology**
- Animal science
- Biology
- Tourism and recreation
- Veterinary medicine

**Faculty of Wood Technology**
- Wood Technology

**Faculty of Horticulture and Landscape Architecture**
- Horticulture
- Landscape Architecture
Faculty of Food Science and Nutrition
- Food technology and human nutrition
- Commodity sciences
- Dietetics

Faculty of Land Reclamation and Environmental Engineering
- Environmental engineering
- Spatial development

Faculty of Economics and Social Sciences
- Economy
- Finances and accounting
- Social policy

How to get to University

- from Central Railway Station (Dworzec Główny PKP) – go to bus stop “DWORZEC GŁÓWNY” and take bus No. 51 and get off at bus stop “ZAMEK” (2 stop), and then walk about 2 min (90 m in a straight line) to tram stop “FREDRY”, take tram No. 9 and get off at tram stop “UNIWERSYTET PRZYRODNICZY” (7 stop).

- from International Bus Station (Dworzec Autobusowy PKS) go to tram stop “DWORZEC PKS” and take tram No. 14 and get off at tram stop “MOST TEATRALNY” (8 stop), then take tram No. 5 or No. 9 and get off at tram stop “UNIWERSYTET PRZYRODNICZY” (6 stop).

- from Airport (Lawica) take bus No. 59 and get off at bus stop "SZPITALNA" (8 stop), walk about 2 min (70 m in a straight line) to bus stop and take bus No. 82 and get off at bus stop "UNIWERSYTET PRZYRODNICZY" (6 stop).

Near the University there are stops of trams: No. 5 and 9, buses: No. 60, 64, 82.
Academic Info

Study programme

The exchange students make a choice of modules in one of the application documents – **LEARNING AGREEMENT**. It is a contract between three parties – the student, the home University and the host Institution (Poznań University of Life Sciences - PULS) – which is designed to guarantee full recognition of the undertaken programme of studies.

The chosen programme of study may need to be modified after the arrival of the student at the PULS. In such cases, the student can make the changes to his original Learning Agreement by completing a form **CHANGES TO LEARNING AGREEMENT** which also has to be signed by the three parties. Students who wish to modify their study programme are obliged to inform the International Relations Office (IRO) about changes during the first two weeks of the semester. After that time further modifications are not allowed.
Obtaining grades

At the end of the semester each student receives an **EXAMINATION CARD** – a document which lists the attended courses (the same as in the learning agreement). Students should take this card to all their teachers to collect their grades with the teachers’ signatures in it. The completed examination card should be returned to the International Relations Office.

Transcript of Records

After a student completes the courses and collects all the grades the PULS issues for them a **TRANSCRIPT OF RECORDS**. It is a document in English which lists the attended courses, the ECTS credits, the obtained grades - in Polish grading scale and ECTS grading scale. Two copies of this document are sent directly to the student’s home University – one for the home Institution and one for the student.

The Poznań University of Life Sciences (PULS) uses the following conversion scale:

<table>
<thead>
<tr>
<th>PULS grade</th>
<th>ECTS grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>5.0 (bdb) - Very good</td>
<td>A</td>
</tr>
<tr>
<td>4.5 (db +) – Good plus</td>
<td>B</td>
</tr>
<tr>
<td>4.0 (db) – Good</td>
<td>C</td>
</tr>
<tr>
<td>3.5 (dst +) - Satisfactory plus</td>
<td>D</td>
</tr>
<tr>
<td>3.0 (dst) - Satisfactory</td>
<td>E</td>
</tr>
<tr>
<td>2.0 (nd) - Fail</td>
<td>F</td>
</tr>
</tbody>
</table>

Student ID Card

Each exchange student will receive a Student Identity Card which proves the student status and entitles to a wide range of student discounts (e.g. public transportation in Poland). According to the national regulations the students are required to return the ID to the University at the end of the study period at the PULS.
Accommodation

Our University has our own accommodation. The dormitories are situated close to the main campus with easy access to the city centre. Dormitories are located within the distance 10 minutes walk from the University.

You can book a place in dormitory only via International Relations Office only by filling the Accommodation and Activities Form and sending it with the others required application documents. It is necessary for Erasmus student to pay a deposit, when you arrive to University’s dormitory. The deposit is equal one month rent and it will be give back before your departure if the room will has no damages. Before departure you should inform Dormitory's office to check your room.

Dormitory Danuśka
Address: ul. Piątkowska 94/ 3B
Tel. +48 61 8466485
dsmacko@up.poznan.pl

For Erasmus students we offer double and triple rooms. There is one common bathroom for 2 rooms, with toilet and shower. One kitchen on the floor without pots and cutlery. Room’s equipment: refrigerator, electric kettle, glasses.

Price: 300-400 PLN per month (about 75-100 €) per person

Application Procedures

LANGUAGE REQUIREMENTS: ENGLISH AT LEVEL B2 of the Common European Framework of Languages

STUDY

Step 1: register on line
Step 2: fill all necessary forms
Please, remember that we DO NOT accept handwritten applications. In main menu on the top (DOWNLOAD) you will find all forms

- Student Application Form
- Accommodation and Activities Form for Foreigners
- Learning Agreement
- Transcript of Records

Step 3: all forms send to:
International Relations Office:
ul. Wojska Polskiego 28
60-637 Poznań
Poland

Deadlines:
Application for autumn / winter semester – May 31
Application for spring / summer semester – November 30

PLACEMENT/ TRAINING

Step 1: register on line
Step 2 - fill all necessary forms
Please, remember that we DO NOT accept handwritten applications. In main menu on the top (DOWNLOAD) you will find all forms

• Student Application Form
• Accommodation and Activities Form for Foreigners
• Training agreement

Step 3: all form send to:
International Relations Office:
ul. Wojska Polskiego 28
60-637 Poznań
Poland

Deadlines:
Application for autumn / winter semester – May 31
Application for spring / summer semester – November 30

Health and insurance

Students from EU-countries should bring the European Health Insurance Card (EHIC) form from their home country which entitles to free medical services in public medical centres in Poland. Non-EU citizens have to cover the costs of the medical care and then can get the refund of the payment from their insurance company.

All international students are advised to get an accident insurance which should be arranged with their own insurance agencies before arrival to Poland.


Residence / visa
Residence and visa

Registration

All foreigners are required to register within 30 days from their arrival date. The registration is free of charge. You can get an application form from the hall of residence with the confirmation that you are staying there. If you are not staying at University's accommodation you will need to bring with you your rental contract with you (or come with the person who rents or owns the flat or the house).

You should register at:
The Office for Citizens Affairs of the City Hall
(Wydział Spraw Obywatelskich, Urząd Miasta)
address: ul. Libelta 16/20
Office is open:
Monday, Thursday 8.00 – 17.00
Tuesday, Wednesday, Friday 7.30 – 15.30

EU citizen registration of residence

Students from EU-countries do not need a visa to study in Poland. If the student’s stay in Poland is longer than three months then they are required to apply for an EU citizen registration. Students who wish to do an internship in Poland or enter other kind of

All foreigners are required to register within 30 days from their arrival date. The registration is free of charge. You can get an application form from the hall of residence with the confirmation that you are staying there. If you are not staying at University's accommodation you will need to bring with you your rental contract with you (or come with the person who rents or owns the flat or the house). EU citizens also need to have EU citizen registration of residence.

Visa and residence permit (for non-EU citizens)

Non-EU students coming to Poland are required to obtain a visa in their home country from a Polish embassy or a consulate. The visa should be issued for the whole period of your stay. It is not possible to extend the visa in Poland. For more information about obtaining the visa contact the Polish diplomatic and consular establishment in your country.


If your visa expires before the end of your stay in Poland you should apply for a temporary residence permit (zezwolenie na pobyt tymczasowy). It is mandatory to do it at least 45 days before your visa expires at:

Department for Foreigners of the Voivodship Office:
Urzęd Województki - Oddział ds. Cudzoziemców
address: Plac Wolności 17, 4th floor, room 8
Monday 9.30 – 18.00
Tuesday- Friday 8.15 – 15.15

You should also have your passport with you. There is also a fee for the permit 50 PLN which you will have to pay upon receiving it.
All necessary information and forms are available [http://www.poznan.uw.gov.pl/en](http://www.poznan.uw.gov.pl/en)

Language Courses

Our Erasmus students can joint to the group of foreigners studying at other Poznań universities and take part in a **Polish language course**, which is organized by teacher from OUT of University.

Mrs. Iwona Szocinska

E mail iszocinska@gmail.com

This course has an elementary and intermediate level, so every student can fit it to her/ his own abilities. If you choose course of Polish language, you can get an extra ECTS (2 or 4 points depending of the level and number of lessons per week).

The standard Polish language course is free of charge for Erasmus students (for intensive course you have to pay the balance between price of standard and intensive course).

Students wishing to attend the Polish language course during the period of study at the Poznań University of Life Sciences are requested to check the proper box in Student Accommodation and Activities Form.

You can also take part at the EILCS (Erasmus Intensive Language Courses). The EILCs are open to students who have been selected for an Erasmus study/placement period in the LLP/Erasmus programme in Poland. Students whose main subject of study is the language of the organising county are normally not eligible for participation. Applications shall be submitted electronically to the students’ home institution, which will be responsible for forwarding the application to the EILC organising institution. Courses vary in length according to country and the student’s level of language knowledge, the maximum duration is 6 weeks with a minimum of 60 teaching hours. The actual dates, places and levels of the courses are available on web site of Polish National Agency ([http://www.erasmus.org.pl/index.php/ida/75/](http://www.erasmus.org.pl/index.php/ida/75/)). Participating students do not have to pay any kind of tuition fee. The National Agency/home institution may award a supplementary Erasmus grant for the duration of the course. In return, students will be asked to contribute to the evaluation of the courses.

If you are interested in learning Polish by yourself before study in Poland, you can try do it via Internet. [http://www.unforgettablelanguages.com/frames_a23.html](http://www.unforgettablelanguages.com/frames_a23.html)
Other Language courses

For all students (Polish and International) PULS offers intermediate and advanced language courses of **English, French, German and Russian**. Each course is composed of 2-3 hours of teaching per week and gives 2 ECTS credits. These courses are free of charge for Erasmus students.

Library

The University has very good, modern agricultural library on the campus. There is a computer catalogue (alphabet and subject catalogue). Erasmus students have free access to computer services including the Internet.

The library contains over 432975 volumes, all current polish agricultural periodicals (over 500 titles) and access to AGRO database. The Library ID cost 12 PLN (approx. 3 €).

Address: ul. Witosa 45
61-693 Poznań
Tel./fax: +48 61 8487810
E mail: wypożyczalnia@up.poznan.pl (library)
E mail: bginfo@up.poznan.pl (scientific information center)

Open hours: Monday to Friday 9.00.a.m. – 7.00.p.m.
Saturday 9.00.a.m. – 3.00.p.m.
During summer holidays (between 1 July till 30 September) the Library is open only till 3.00.p.m.

Sport

The Poznań University of Life Sciences offers a wide range of sports activities. If you are kin on sport, you can choose the kind of activity what you like. Our coach will help you keep fit!

- basketball
- football
- swimming
- aerobic
- gym
- spinning
Students wishing to attend sport activities during their studies at the Poznań University of Life Sciences are requested to check the proper box in Student Accommodation and Activities Form.

Sport Department
Address: ul. Dojazd 7
60-632 Poznań
Tel. +48 61 8466250
e mail: ckf@up.poznan.pl
http://www.up.poznan.pl/ckf/

ESN

ERASMUS STUDENT NETWORK (ESN) – is one of the biggest interdisciplinary student associations in Europe, founded in 1989 for supporting and developing student exchange. We are present in 297 Higher Education Institutions from 32 countries.

ESN is operating on three levels:
Local
ESN_PULS@up.poznan.pl

or in different Universities in Poznań:
http://uam.esn.pl/
http://uepoznan.esn.pl/
http://esn.put.poznan.pl/
ESN for foreign students - we will assign you a mentor (buddy) who will take care of you on the beginning of your stay in Poznań. We will also prepare a number of journeys, parties and other events in order to make your stay in Poznań the most incredible period of your life!

**Shopping**

The shopping in Poznań is mostly concentrated around the area of strict centre of city near street St Martin or Półwiejska. Here you can find departments stores, but also small speciality shops, arts and crafts ect., in all price ranges. Outside the city centre there are lot of discount shops or supermarkets (Netto, Kaufland, Real, Tesco, Żabka, Carrefour, Auchan).

Poznań has also few shopping malls: Stary Browar, King Cross Marcelin, M1, Poznań-Plaza, Galeria Malta, Galeria Pestka, Galeria Handlowa Arkada, Centrum Franowo, ETC, Kupiec Poznański,

Stary Browar Shopping Mall ul. Półwiejska 42 (www.starybrowar.pl/en/)
King Cross Marcelin ul. Bukowska 156 (www.kingcrossmarcelin.com.pl)
Poznań-Plaza ul. Kaspra Drużbickiego 1 (www.poznanplaza.pl)
Galeria Malta ul. Abpa A. Baraniaka 8 (www.galeriamalta.pl)
Galeria Pestka Al. Solidarności 47 (www.galeria-pestka.com)
Galeria Handlowa ARKADA ul. Obornicka 229
Kupiec Poznański Plac Wiosny Ludów 2 (www.kupiecpoznanski.pl)
Auchan – Komorniki ul. Głogowska 432 (www.auchan.pl)

General opening hours:

Shops in centre:
Monday to Friday 10 a.m. – 7 p.m., Saturday 10 a.m. – 2 p.m.
Supermarkets: 9 a.m. – 9 p.m.
More info http://www.poznan.pl/

Poznań - links
- http://youarein.poznan.pl/
- http://www.poznan.com/
- http://www.visitpoznan.info/